



Seattle City Employees' Retirement System

Administrative Committee Meeting
Pacific Building, 720 3rd Avenue, Suite 900, Seattle, WA
(206) 386-1293

Minutes, Thursday, November 30, 2023

AC Members Present: Judith Blinder (Chair), Sherri Crawford, Jamie Carnell, Maria Coe

SCERS Staff Present: Jeff Davis, Paige Alderete, Nina Melencio

Others Present: Andrew Robinson (FAS)

Call to Order

Judith Blinder, Chair, called the meeting to order at 3:00 pm.

Public Comment

There was no public comment.

Minutes

Approved Minutes from the October 26, 2023 Administrative Committee.

Motion: Upon motion by Sherri Crawford, seconded by Jamie Carnell, the Administrative Committee approved the minutes from the October 26, 2023 Administrative Committee meeting. The motion passed unanimously (4-0).

Pension Administration System Future Planning

Paige Alderete presented the Pension Administration System Future Planning including a recap of the current Pension Administration System (PAS), an overview of V3locity, and next steps.

The PAS has enabled staff to improve processes, increase efficiency and automation, and serve members better. SCERS's contract with the PAS vendor, Vitech, ends in December 2024. The current contract includes both hosting and software maintenance services. Going forward, Vitech will only offer their new cloud platform/subscription model named V3locity.

The City of Seattle's new HR System/Workday implementation impacts SCERS's timing. Workday needs to be implemented before SCERS can go forward.

SCERS has three options:

- Move to V3locity which changes SCERS PAS to a cloud-based platform;
- Stay on the current version but SCERS must then take it on premises and do our own hosting; or
- Select new vendor.

A V3locity assessment will be conducted in the first quarter of 2024 as well as a GAAP analysis. Realistically, any change would begin in 2025.

Ms. Alderete answered questions from the committee members.

If SCERS chooses V3locity, the transition would start in 2025 and Vitech has assured staff they would work with SCERS and continue to host during the transition. If SCERS stays with the current PAS, the contract with Vitech could be extended but staff would have a limited number of months to move to hosting. It is unclear how much time Vitech would give staff to transition.

The transition to Vitech's cloud product would not be as intensive as going to a new system/vendor. The data conversion is already done and we would not be re-designing our process. Although some of our rules won't fit exactly in their template.

Executive Director Report

Ms. Alderete reported that payments for the annual COLA implementation went out today and staff will be sending out the Active and Retired Member Satisfaction survey this month. Results of the survey will be presented to the Board at the January meeting.

The annual retiree letter was mailed out in October. The letter mirrors the member statement that goes out to active and deferred members.

Ms. Crawford had a question about City Council action on the contribution rate. The Board had recommended that the Council leave the contribution rate at 15.82%. The Council took action to drop the rate to 15.17% which is their prerogative. SCERS's concern is if the plan has a deferred loss from last year's investment returns, the City will see future rate increases. This won't be a problem if the City continues to fund the ARC when it increases.

Adjourn Meeting

<u>Motion:</u>	Upon motion by <u>Sherri Crawford</u> , seconded by <u>Jamie Carnell</u> , the Administrative Committee voted to adjourn the meeting at 3:25 pm. The motion passed unanimously (4-0).
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